

Dear CAC Community,

We met for our annual Board Retreat on September 6 and 7th. It was a great opportunity for all trustees to get better acquainted, new trustees better oriented, and board and administration better aligned.

Facilitated by Gail Schoppert, International Education Consultant, the retreat provided a review of the Board's roles and responsibilities, communication and team-building skills, and best practices in governance. Furthermore, the Board worked on articulating its short - and long-term goals, and formulating the 2007-2008 Board Work Calendar. Both the goals and the calendar will be approved in Open Session on September 18, and will be posted on the CAC website and on the Board's Bulletin Board.

One of our goals this year is the Phase I (Elementary Building & renovation of Administration Building) construction within budget and on time. Tenders for the primary contract are due back on October 3rd, with evaluation of the responses to be finalized and presented at the October Facilities and Finance meetings. The Facilities committee will then bring a Phase I recommendation to the full Board at the October 21st Board Open Session. During this school year the planning and design process for Phase II (Middle School Building and Library) will also progress. It will be an exciting year as we see our Master Plan develop and begin to become a reality.

We will try our best to keep the community informed and involved as we move forward so please join us at any or all of the Board's Open Sessions this school year.

Sincerely,

*Cindy Clarke
Acting Board Chair
Cairo American College*

2007-2008 Board Members:

Nivine Captan-Amr - Board Chair
Mark Turner - Board Treasurer
Youssef Boutros-Ghali
Patrick Brennan
Dolores Brown
Paul Donohue
Maha ElShinnawy
Bob Givich
Barbara Jones
Chris Nehring
Melanie Nelson