

Regualr Session – December 11, 2007

I. OPENING

N. Captan Amr called the meeting to order at 6:15 pm. Nivine announced that M. ElShinnawy has given her proxy vote to her for tonight's meeting.

Nivine announced the following:

- An Executive Session has been scheduled tonight following the Open Session to discuss the Master Plan updates.
- The Board mid-term self-assessment will soon be distributed. The due date is January 2008.
- A welcome back Board dinner will take place in January after the holidays.

R/07-12-1 Action on Agenda

No action on the agenda.

R/07-12-2 Action on the November 20, 2007 Minutes

N. Captan-Amr made a motion to accept the minutes of the Open Session of November 20, 2007. B. Jones seconded. **Motion carried.**

R/07-12-3 Superintendent's Report

M. Greeley briefly presented her monthly report.

Accreditation for Growth (AFG): CAC received the Draft Report to review and respond to. The final reaccreditation report will be received in early spring.

Curriculum: An external auditor for World Languages program is expected in early April and her visit will include a parent meeting.

Testing: CAC is exploring a test called Measures of Academic Progress (MAP). It is a program which was adopted by a number of our sister schools in NESAs. Its distinctive advantage is being an online testing format that is done two or three times a year depending on the school needs. It shows how the student is progressing and the feedback is immediate. Monica noted that this will be presented to the Board once a decision is made.

Staffing: Seven positions are filled to date and the hope is to fill more positions before the Semester break.

N. Captan-Amr thanked Monica for her report.

A. Student Council Report

D. Elabd, the Student Council President, reported the following:

- Santa Grams sales were very successful.
- The Student Council is working on having a successful Valentine's candy grams and Sadie Hawkins Dance.

- The Student Council is preparing an assembly to help explain the WWW expectations, grades, and rules.
- The Student Council and the Administration are discussing consequences for students who have numerous tardies.
- The administration established an assessment schedule to ensure that students will not have too many assessments on the same day.

N. Captan-Amr thanked Dina for the positive report and congratulated her on earning second place in the Oratory event at the EMAC Forensics and Debate tournament hosted at CAC

II. COMMUNITY REPORTS:

R/07-12-4

PTO Report

E. Maurin, the PTO Chair highlighted the following:

- The Book Fair week was a success and was attended by a visiting author.
- The PTO faculty/staff appreciation lunch was well appreciated.
- The Multicultural Committee had two events, a Felucca ride followed by lunch and a Christmas Potluck.
- The PTO will host a January welcome back coffee morning.
- The PTO is scheduling a Garage sale in February.
- The PTO is on target for the Spring Fair in March.
- The PTO is working on having a new activity in May and it will be announced at a later stage.

N. Captan-Amr thanked Elmare and the PTO for all the services to this community.

III. ACTION ITEMS:

R/07-12-5 School Calendar (copy on file)

M. Greeley presented the proposed calendar for SY 2008-2009. The calendar reflects Tuesday, August 12th as the start date for students and Thursday, December 18th as end of 1st semester. Monica noted that the graduation day is on Friday, June 5th. M. Nelson made a motion to accept the proposed calendar as presented. M. Turner seconded. N. Captan-Amr voted for M. ElShinnawy by proxy. **Motion carried (1 absent).**

IV. INFORMATIONAL ITEMS:

R/07-12-6 2008-2009 Operational Budget

M. Turner noted that the Finance Committee reviewed and approved the 2008-2009 Operational Budget. The maximum average tuition increase will be 6.5%.

V. BOARD COMMITTEE REPORTS:

R/07-12-7

A. Facilities Committee Report

Master Plan update

P. Brennan, the Facilities Committee Chair, reported that the Committee:

- Received the tender documents. A contractor has been selected and we are undergoing discussions to extend the contract deadline and maintain the same cost.
- The earliest commencement of the Master Plan is June 2008.
- The Master Plan financial models are being revised based on new parameters.

B. Finance Committee Report

M. Turner, the Finance Committee Chair, reported that the Committee:

- Reviewed and approved the 2008-09 Operational Budget.
- Approved crafting a policy for use of operations budget surplus.
- Reviewed the Cash Balance Report.

N. Captan-Amr noted that the Trustee and 20/20 Committees did not meet in December, thus allowing the Executive Session to meet and discuss the Master Plan.

VI. COMMENTS FROM THE FLOOR

R/07-12-8 **Comments**

B. Lindgren asked what the 20/20 Committee is about. N. Captan-Amr noted that it is a visionary Committee focused upon the future of CAC.

K. Bourgeois questions about the calendar were answered by Superintendent M. Greeley.

VII. ADJOURNMENT

R/07-12-9 **Adjournment**

N. Captan-Amr wished everyone Happy Holidays, Happy Eid, and Merry Christmas. B. Givich made a motion to adjourn. M. Nelson seconded. **Motion carried.**

The meeting was adjourned at 6:50 pm.