

29 May 2011

Dear Grade 12 Parents,

I would like to congratulate you and your family for making it through what has been a difficult and memorable school year. Not many people can say they have experienced a revolution firsthand.

Thank you for the support you have given the Seniors as they experienced the unique pressures that a final year at school brings and more. Completing IB & AP courses, concluding internal assessment assignments, revising and taking demanding final examinations is pressure enough, but to do so along with experiencing first hand a nation in transition through revolution and the impact that had on them and their families lives is altogether a different matter.

The exams are well and truly over and the IB results will be released on the 6th July 2011 at 13:45 GMT. The IB students have been given their personal codes and PINs to enable them to access their grades from the IB results website (<http://results.ibo.org>). It is vitally important that students take these codes with them on their travels (enter them on a mobile phone is a good option), as the IB office will not be manned over the summer vacation.

If an IB candidate achieves a subject grade significantly lower than what they expected, then they can request an Enquiry Upon Results (EUR) and have papers re-marked. The registration for a EUR must be completed by the 15th September 2011 and is done through the IB Office at CAC. There is a cost involved of **US\$ 100 per subject** and is payable to the CAC cashier prior to us registering a EUR with the IBO. When we have received a signed EUR letter (see below) and a scanned copy of the signed and stamped invoice from the CAC cashier the EUR registration will be processed.

Please note that registering a EUR can result in a score being upgraded, downgraded or left unchanged! The time taken from registration of a EUR to receiving the results can take up to six weeks, so candidates seeking to go to a U.K or other European university should register a EUR as soon as possible.

If you have any questions regarding any of the above points, please do not hesitate to contact me. Finally, may I wish your son/daughter a good rest and every success in their future studies.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Petra', with a large, sweeping flourish underneath.

Steve Petra
IB Coordinator
spetra@cacegypt.org

Mr. Stephen Petra,
IB Coordinator,
Cairo American College,
Cairo,
Egypt.
spetra@cacegypt.org

Dear Mr. Petra,

I wish to have the following exam(s) re-marked for my son/daughter at a cost of **USD 100 per subject**. I understand that the multiple choice components (MCQ) and internal assessments are not re-marked and that the remarking of the subject(s) *may result in the grade(s) being lowered, raised or left unchanged.*

Student's Name: _____

Subject: _____ Subject: _____

Subject: _____ Subject: _____

Total cost of re-marks: USD _____

I understand that upon your receipt of this signed letter and a scanned invoice signed and stamped from the CAC cashier, my son/daughter will be registered for a re-mark.

Sincerely,

Parent's/Guardian's Name : _____

Parent's/Guardian's Signature: _____

Date: _____