

10th April 2011

Dear Parents,

Re: Class of 2011 IB Candidates

Congratulations on having an IB graduate soon! As the end of this academic year draws to an end, there is not much time left to finalize the last few details required for a smooth transition to university. I would therefore like to inform you of a few important matters.

Issue of Results

The Universities and Colleges that your son/daughter has applied too may require evidence of their IB results directly from the IBO. In order to arrange for your son/daughter's results to be automatically sent to the University or College they must fill out a form (obtainable from the IB Office) indicating the names of the institutions they wish their results to be forwarded to. The deadline for completing this form and returning it to the IB Office is the **14th April 2011**. The form can also be obtained from the CAC website in the IB section.

No more than six institutions worldwide can be selected on the request form. Of these six, no more than three institutions can be selected from Canada and the USA (of which only one university from the USA can be selected). For each student the first six requests will be accepted without a fee. For any additional requests a fee of US\$14 will have to be paid. Students applying to universities in the UK need only register once as the results will be distributed to the UK universities via UCAS.

Legalization of Results

Some Universities in certain countries require the IB *Diploma results* document to be legalized by the appropriate authority in Geneva. If legalization is required, your son/daughter must fill out a form (obtainable from the IB Office) requesting legalization and pay the standard fee of US\$132. It is very important that your son/daughter knows if the university they are applying to need the results to be legalized because if they do then they will not be admitted to their university until this is completed.

The following is a list of countries for which legalization has been required in past years. Requirements may be imposed by other countries in the future.

Argentina	Indonesia	Poland
Armenia	Iran	Portugal
Bolivia	Israel	Romania
Bosnia and Herzegovina	Italy	Russia
Brazil	Jamaica	Saudi Arabia
Bulgaria	Jordan	Serbia
Burkina Faso	Kazakhstan	Singapore
Chile	Latvia	Slovakia
Colombia	Lebanon	Slovenia
Costa Rica	Lithuania	Spain*
Croatia	Macedonia	South Korea
Cyprus	Malta	Sudan
Czech Rep	Mexico	Syria
Ecuador	Montenegro	Taiwan

Egypt	Nigeria	Thailand
El Salvador	Pakistan	The Netherlands
Estonia	Palestine	Turkey
Georgia	Panama	Ukraine
Greece	Paraguay	United Arab Emirates
Guatemala	Peru	Uruguay
India	Philippines	Venezuela
Yemen		

Also some countries have special additional requirements.

Argentina: Requires legalization of both the *Diploma* and the *Diploma Results* documents

Burkina Faso: For nationals, a photocopy of the student's passport is required

Iran: A photocopy of the student's passport is required.

Italy: A photocopy of the student's passport is required. Universities in Italy may require translation of the *Diploma Results* document into Italian by a registered translator. It is the responsibility of the student to comply with this requirement.

Peru: A photocopy of the student's passport is required, for nationals and non-nationals.

Saudi Arabia: For nationals, a photocopy of the student's passport is required.

Slovenia: Legalization is not required for the *Diploma Results*. It is required only for certificates.

Collection of IB Results Certificate and IB Diploma

Finally, at the beginning of September the IBO will send the IB Results Certificates and IB Diplomas to CAC and we will inform students and parents when they have arrived. If you are remaining in Cairo then we suggest that you come and collect the documents from the IB Office. If you will be leaving Cairo permanently this summer then we would ask that your son/daughter contact the IB Office and leave a forwarding address to which their IB Results Certificate and Diploma can be sent.

There are only a few weeks left now before the May exam session commences and I wish your son/daughter the best of luck with their final examinations.

Regards



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